



Colehill Parish Council

Mrs Zoe Caddy, Clerk to the Council

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Wimborne Cemetery Joint Management Committee

8th June 2023

Councillors : Nigel Bridle (Chair) - Colehill Parish Council Emma Urquhart - Colehill Parish Council
Louise Hinks - Wimborne Minster Town Council and Carole Chedgy - Wimborne Minster Town
Council, Johnny Purchase – Pamphill & Shapwick Parish Council

You are summoned to attend a Meeting of **Wimborne Cemetery Joint Management Committee**
which will be held at the **Chapel building Wimborne Cemetery, Cemetery Road, Wimborne BH21
1EX on Wednesday 14th June 2023 at 7.15pm.**

Yours faithfully

Clerk to Colehill Parish Council

AGENDA

1. **Appointment of Chair**
2. **Appointment of Vice Chair**
3. **Minutes**
To confirm the minutes of the previous meetings of the Committee on 24th May 2023 as a correct record and signed by the Chairman
4. **Any questions arising from Minutes of 24th May 2023**
5. **Invoices**
To resolve to authorise the payment of all invoices outstanding.
6. **Bank signatories**
To receive a progress report on the bank mandate changeover.
7. **Hedging**
To receive a verbal update on the hedging as per the last meetings resolution.
8. **Tree Works**
To receive a verbal update on the tree works resolved at the last meeting.

- 9. Repair of shower at lodge**
To receive a verbal update on the repairs required to the lodge shower.
- 10. Auditor**
To resolve to employ an internal auditor and accept the quote provided (to follow)
- 11. Battery Mower**
To resolve which small battery mower to purchase for use within the Cemetery
1) Einhell Expert supplied by Toolstation £119.00,
2) Mountfield freedom electress supplied by Amazon £149.00 or
3) Einhell Power Xchange supplied by Amazon £114.00
- 12. Constitution Review**
To resolve any changes to the Constitution which must then be taken to all constituent Councils for agreement.
- 13. Dissolution of the JMC**
To resolve terms going forward upon exit for outgoing constituent Councils and for proposals to be taken back to all Councils for further agreement.
- 14. Employment of a solicitor**
To resolve to engage the services of a solicitor to carry out the legal work required in the dissolution of the JMC.
- 15. Staff Update**
To receive a verbal update on the potential recruitment of a Locum/Temporary Clerk/Clerk and to resolve to allow Wimborne Minster Town Council in their capacity as employer to carry out interviewing, selection, due diligence, referencing and offer of employment to their chosen candidate(s).
- 16. Staff Matters**
Review Cemetery Groundsman's salary.
- 17. Cemetery Inspection**