



Wimborne Cemetery Joint Management Committee

Minutes of the Wimborne Cemetery Joint Management Committee meeting held on **Monday 19 February 2024 at 7pm** in the Committee Room at Wimborne Minster Town Hall, 37 West Borough, Wimborne Minster BH21 1LT.

Present: Cllrs: N Bridle (Colehill), C Chedgy (Wimborne Minster), L Hinks (Wimborne Minster), J Purchase (Pamphill and Shapwick) and E Urquhart (Colehill).
 Officers: L Harrison (Town Clerk to Wimborne Minster and Clerk to the Committee) and R Hoyland (Cemetery Clerk).
 Members of the public: none.

WCJMC/2023/096	Apologies None.
WCJMC/2023/097	Declaration of interest and requests for dispensations None
WCMJC/2023/098	Public participation None
WCJMC/2023/099	Committee minutes 22 January 2024 Cllr Bridle proposed the minutes of the Wimborne Cemetery Joint Management Committee held on 22 January 2024 be agreed as a true and accurate record of proceedings and signed by the Chairman, seconded by Cllr Purchase, all in favour. Resolved: the minutes of the Wimborne Cemetery Joint Management Committee held on 22 January 2024 were agreed as a true and accurate record of proceedings and signed by the Chairman.
WCJMC/2023/100	Actions from previous meetings The Town Clerk confirmed Wimborne Minster Town Council had agreed to the amendments requested by Colehill Parish Council and further amendments had been subsequently requested by Wimborne Minster Town Council: <ul style="list-style-type: none"> • “Wimborne Minster” in full (rather than “Wimborne”) throughout • section 2 the words and punctuation (“including cash”) added between the words “assets” and “of” • end of section 8.1 the figure 47.5% removed and replaced with “the balance” before the words “for Wimborne Minster” • section 8.2 the words “due to Colehill and Pamphill” added between the words “proceeds” and “shall” • reinstatement of 8.3 “The provisions shall not apply to a lease which is granted without payment of a premium” It was agreed the Town Clerk would circulate the amended agreement to Colehill Parish Council and Pamphill and Shapwick Parish Council. The Town Clerk confirmed the tenancy agreement review remained outstanding with the JMCs solicitor and it was agreed this matter would be progressed by Wimborne Minster Town Council. The Cemetery Clerk confirmed the outstanding signage review would be brought back to the Committee once all quotes had been received.
WCJMC/2023/101	Finance and activity reports for January 2024 Cllr Hinks proposed to approve the bank statements and reconciliations for January 2024 and the Chairman authorised to initial, seconded by Cllr Urquhart, all in favour.

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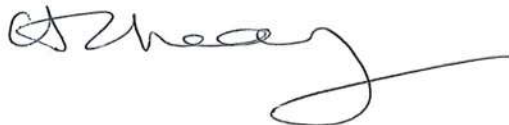
Signed by the Chairman:

Date:

18/3/24

	<p>Resolved: the bank statements and reconciliations for January 2024 were approved and the Chairman authorised to initial.</p> <p>The list of payments and receipts, income and expenditure report to date and activity report for January were noted. The Cemetery Clerk was thanked for her work in producing these reports.</p>
WCJMC/2023/102	<p>Repairs to the Lodge roof</p> <p>The quotes for a preliminary roost appraisal (bat report) were discussed. Cllr Bridle proposed to accept quote three at a cost of £375.48, seconded by Cllr Purchase, all in favour.</p> <p>Resolved: quote three at a cost of £375.48 for a preliminary roost appraisal for the Lodge roof repairs was accepted.</p>
WCJMC/2023/103	<p>Lodge gutter clearance</p> <p>The quotes for clearing the Lodge gutters were discussed. Cllr Hinks proposed to accept quote one at a cost of £100, seconded by Cllr Urquhart, all in favour.</p> <p>Resolved: quote one at a cost of £100 for annual clearing and cleaning of the Lodge gutters was accepted.</p>
WCJMC/2023/104	<p>Intruder Alarm at the Chapel.</p> <p>The quotes for an intruder alarm at the Chapel were discussed. Cllr Hinks proposed to accept quote one at a cost of £515, seconded by Cllr Purchase, all in favour.</p> <p>Resolved: quote one at a cost of £515 for an intruder alarm at the Chapel was accepted.</p>
WCJMC/2023/105	<p>Draft Memorial Tree Policy</p> <p>The draft policy was discussed and nine amendments agreed. Cllr Hinks proposed to accept and adopt the draft Policy with nine amendments, seconded by Cllr Bridle, all in favour.</p> <p>Resolved: the draft Memorial Tree Policy was accepted and adopted with nine amendments.</p>
WCJMC/2023/106	<p>Allotment inspection</p> <p>The Cemetery Clerk confirmed she had carried out a physical inspection of the allotment site and all plots were being cultivated appropriately. The Clerk also confirmed allotment paperwork was up to date and 23 people were on the waiting list for a plot.</p>
WCJMC/2023/107	<p>Memorial safety inspection signage</p> <p>The quotes for signage were discussed. Cllr Hinks proposed to accept quote three at a cost of £594, seconded by Cllr Urquhart, all in favour.</p> <p>Resolved: quote three at a cost of £594 for memorial safety inspection signage.</p>
WCJMC/2023/108	<p>Date of next meeting and close of meeting</p> <p>The date of the next meeting was confirmed as 18 March 2024 7pm at Wimborne Minster Town Hall Committee Room. The meeting was closed at 19.50pm.</p>

[end]



18/3/24